

2-Feb-26

MEMORANDUM FOR 75 MSG/CC

FROM: [PO NAME]

SUBJECT: [PO NAME] Letter of Liability Insurance Waiver Understanding

1. The [PO NAME] has met all of the requirements in DAFI 34-106, and met the insurance liability requirement under DAFI 34-106, paragraph 5.16.
2. The [PO NAME] understands that IAW DAFI 34-106, Private Organization (PO) members must be made aware that they are jointly and severally liable for the obligations of the PO. The absence of liability insurance places their personal assets immediately at risk in the event of PO liability. The commander or delegates may waive the requirement for continuous liability coverage; however, PO must be advised that the commander may still require liability insurance for specific events that involve a greater risk of injury or damage. Insurance waivers must be reevaluated annually. Should we engage in activities, which directly increase the risk to the public or to our membership, we would procure the appropriate type and level of insurance regardless of our waiver status.
3. The [PO NAME] realizes that claims against the organization for injury or damage caused by our negligence can impose a joint and several liability on each member in the event we lack insurance coverage regardless of wavier status.
4. The [PO NAME] has provided a current copy/request of our Waiver for Liability Insurance to 75fss.private.orgs@us.af.mil and will update this on a yearly basis each January.
5. If you have any questions, you may contact me at _____.

[Name – NO RANK]
Title in Private Org
Signature Block